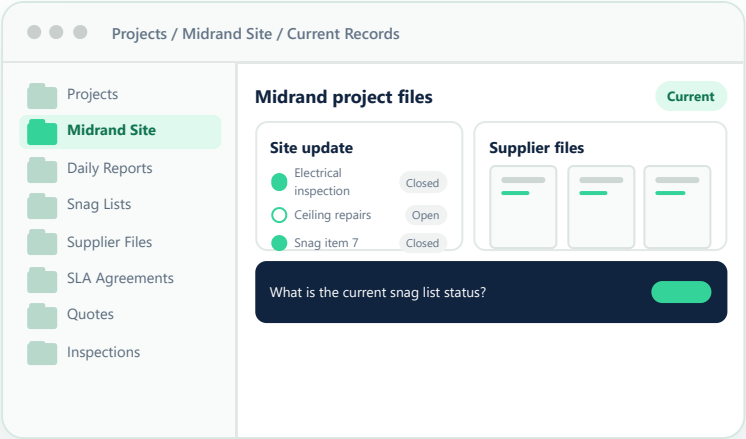


OPERATIONS AND PROJECTS

Every Project. Every Task. Every Update — Always Current.

Operations teams live in documents. Eckho Desktop turns your project folders into a living, searchable command centre.

Ask one question and find the latest agreement, project update, snag list, supplier document, site note, or task status.



YOUR PROJECT RECORDS, UNDER CONTROL

Operations generate enormous amounts of documents — quotes, reports, logs, SLAs, site notes, checklists, photos, supplier documents, and daily updates. Eckho Desktop means your team always knows where things stand without hunting through folders.

Before

Searching folders, checking old reports, opening spreadsheets, chasing updates, calling team members.

With Eckho Desktop

Ask once, find the file, understand the status, update the project record.

THE FOUR OPERATIONS WORK ACTIONS

Turn everyday project folders into a working command centre.

Find.

Surface project files, supplier agreements, SLAs, quotes, reports, site notes, snag lists, and task records across folders.

Explain.

Summarise project status, open tasks, site issues, supplier records, snag progress, and operational files in plain language.

Update.

Add site notes, project updates, inspection results, supplier feedback, and daily log entries directly into the correct file.

Change.

Edit a punch list, tracker, project register, task status, supplier record, or operational checklist based on your instruction.

Midrand snag list

Electrical inspection	Closed
Door alignment	Open
Paint touch-ups	Open

Supplier XYZ file

SLA

Quote

Report

Project flow

Project folders — Ask Eckho — Answer or update

REAL OPERATIONS AND PROJECT DEMO SCENARIOS

Ask naturally. Work with the real project files.

Find

EXAMPLE PROMPT

“Find the latest SLA agreement with Supplier XYZ”

WHAT ECKHO DOES

“Scans all operations folders and returns the most recent file.”

Explain

EXAMPLE PROMPT

“What is the current snag list status for the Midrand site?”

WHAT ECKHO DOES

“Reads the snag documents and returns a summary of open versus closed items.”

Update

EXAMPLE PROMPT

“Add today’s site update: Electrical inspection passed. Snag items 4 and 7 closed.”

WHAT ECKHO DOES

“Writes the update to the daily operations log for that project.”

Change

EXAMPLE PROMPT

“In the Midrand punch list, mark item 12 as complete.”

WHAT ECKHO DOES

“Edits the punch list file directly.”

MORE REAL-LIFE QUESTIONS

“Which projects have open snag items?”

“Find all supplier agreements expiring this quarter.”

“Summarise the latest site report for the Midrand project.”

“Which tasks are still waiting for approval?”

“Find the latest quote from Supplier XYZ.”

“Update the project tracker with today’s progress note.”

WHO USES IT

Operations Managers

Project Admins

Facilities Managers

Site Supervisors

Maintenance Teams

Supplier Coordinators

Admin Teams

Project Managers

Built for teams who live inside project folders, site logs, supplier files, reports, checklists, and daily operational records.

Why operations teams care

Find project documents faster

Keep site logs and task records updated

Track supplier, SLA, quote, and report history clearly

Know current project status without manual searching

Reduce missed handovers and forgotten updates

Keep operational documents local and private

Privacy and control

Your files stay on your machine

No upload to the cloud

Works with your existing project folders

No folder migration needed

You control the files, folders, and access

Sensitive project and supplier documents stay private

Ask your reseller for an operations and projects demo.

See how Eckho Desktop works with the project folders your team already uses.

Visit eckho.ai

Find. Explain. Update. Change.